



Professional Cleaning Checklist

Date: 04/09/2024

ALL AREAS

- Dust surfaces
- Dust and hand wipe furniture tops
- Dust baseboards, chair rails, and door panels
- Dust ceiling fans (within reach)
- Vacuum carpets
- Vacuum and damp mop floors
- Dust blinds, window sills, and lock ledges
- Dust furniture
- Dust pictures frames
- Dust lamp and lamp shades
- Dust and clean mirrors
- Empty all trash

BATHROOMS

- Dust surfaces
- Dust blinds, window sills, and lock ledges
- Dust cabinets, door panels, and baseboards
- Clean and disinfect surfaces
- Clean, disinfect, and shine showers and tubs
- Clean and disinfect toilets inside and out
- Clean and disinfect door knobs and switch
- Shine fixtures
- Vacuum and damp mop floors
- Empty trash

BEDROOMS

- Dust surfaces
- Dust and hand wipe furniture tops
- Dust furniture, baseboards, chair rails, and door panels, blinds, window sills
- Vacuum carpets
- Vacuum and damp mop floors (if non-carpet)
- Change sheets (upon request)
- Make beds (upon request)
- Empty trash

KITCHEN

- Dust surfaces
- Dust blinds, window sills, and lock ledges, chair rails, cabinets, door panels, baseboards
- Dust top of refrigerator
- Clean and disinfect counter tops
- Clean and disinfect door knobs and switch
- Clean and disinfect sink
- Clean and disinfect microwave inside and out
- Clean, disinfect, and shine outside of oven and top of range
- Clean, disinfect, and shine outside of dishwasher
- Clean, disinfect, and shine outside of refrigerator
- Clean and disinfect kitchen table
- Vacuum and damp mop floors
- Empty trash

SPRING/DEEP CLEANING

Everything included in the regular cleaning plus:

- Damp wipe baseboards and window sills
- Damp wipe door panels and frames
- Vacuum upholstered furniture
- Remove cobwebs
- Damp wipe kitchen and bathroom cabinet fronts

MOVE-IN/OUT CLEANING

Everything included in the regular cleaning plus:

- Damp wipe baseboards and window sills
- Damp wipe door panels and frames
- Vacuum upholstered furniture
- Remove cobwebs
- Damp wipe kitchen and bathroom cabinet fronts